

**HOUSTON NORTHWEST MEDICAL CENTER
NURSING VALUE ADDED INCENTIVE PROGRAM
PROJECT DESCRIPTION DOCUMENTATION**

Name: _____

Date Submitted: _____

PLAN

Level of Project: I or II

Title of Project:

Value Added Topic the Project is Addressing:

Specific system, policy, procedure, issue, or clinical activity the project will improve:

Measurement of baseline data:

Researched based literature review supporting the project:

DO

Detailed description of the Project including plan for involving other staff and specific timeline:

CHECK

Timeline for collecting post project data:

Timeline for reporting back to CNO and committee:

ACT

Timeline for instituting permanent changes to system, policy, procedure, issue or clinical activity

Designate a resource within the hospital who agrees to assist in writing the project into an article form and submitting to a journal.

Customer Service Representative:

- *review Tenet and hospital initiative with Target 100 team leader*
- *visit patient using rounding tools and develop unit score or ID patient concerns*
- *Provide inservices on patient feedback or act as a change agent*
- *re-measure patient feedback using rounding tool*

Core Measures:

- *obtain information, research, etc. on disease entities and the core measures*
- *monitor records*
- *communicate/education MD*
- *provide inservices*
- *keep log of compliance*
- *obtain data as provided to hospital of the core measures to track compliance*